



EEZEHAUL
LOGISTICS

ISSUE 01

AUTUMN 2026

NEWS

People. Progress. The everyday essentials.

QUARTERLY STAFF MAGAZINE



ONE BUSINESS. EVERY TEAM.

An introduction to what is happening across Eezehaul - and a place to share the updates that matter.

GENERAL NEWS / WAREHOUSE / TRANSPORT / OFFICE
NOTICES & BULLETINS

DESIGN DEMO - WORK IN PROGRESS

**WELCOME & CONTENTS**

Keeping everyone in the loop

An introductory issue for all parts of the Eezehaul business.

Welcome to the first demo of Eezehaul News. The idea is simple: give everyone a clearer picture of what is happening across the business, from new warehouse customers to transport updates, office news and important reminders.

This is a starting point. As more details come in, we can add staff introductions, photos, customer stories and updates from each department.

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People joining, people moving on.
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Welcoming our new customers.
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YR labels and the cost of avoidable mistakes.
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TPN pallet wood recycling reminder.



GENERAL NEWS

A changing team

Office changes, driver news and support for new starters across every team.

Office team update

Chloe has left the business and we are recruiting for new office staff. We would like to thank Chloe for her contribution and wish her well for the future.

Becky will also be leaving us at the end of the month to start her maternity leave. She will be a big loss to the office while she is away, but we wish her all the very best and hope she enjoys this exciting new chapter.

Driver update

Several drivers are currently off sick, with some absences potentially lasting longer. We wish them well and thank everyone who is helping cover. Please keep on top of ePODs, clear photos, discrepancies and report any problems while still on site.

We all had to start somewhere.

Please be patient and considerate with all new drivers, office and warehouse staff while they learn the job and get up to speed.

Congratulations Tom!

A big congratulations to Tom on passing his HGV Class 1 licence - a great achievement and well done from everyone at Eezehaul!





NEW CUSTOMERS

New customers on board

A warm welcome to the latest businesses joining Eezehaul.

First impressions count

When we bring a new customer on board, it is really important that we look after them extra specially during those first few weeks. We want to give them the WOW factor and show them from day one that they have made the right decision choosing Eezehaul.

First impressions mean a lot and are remembered. If you spot a problem, say something and get it sorted before it becomes an issue. We have worked hard to win their business, so let's not stumble at the first hurdle!

NEW WAREHOUSE CUSTOMERS



Balfe's Bikes - Gatwick



The Body Shop

NEW TPN CUSTOMERS



Lizzie's



Rolls-Royce



New flyers - help spread the word

Drivers - please keep an eye out for new businesses while you are on your rounds. At every opportunity, please give out one of the new A5 Eezehaul leaflets from your driver pack.

One leaflet handed to the right person could turn into our next new customer!

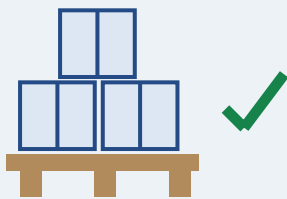


TRANSPORT

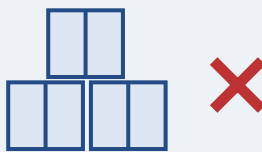
Pallets: the right approach

We are called The Pallet Network for a reason.

COLLECTIONS - FREIGHT MUST BE ON A PALLET



On a pallet



Loose freight

Do not collect freight that is not on a pallet. Tell the office before collecting so arrangements can be made and the requesting depot can be charged for an empty pallet, wrapping and banding where required.

DELIVERIES - PALLET REMOVAL REQUESTS



Tell the office



Do not agree on site

We are not waste carriers. If a consignee asks for the pallet to be taken away, tell the office before agreeing or removing it. The office can then advise and arrange a disposal charge.

PLEASE HELP US KEEP WASTE TO A MINIMUM

We spend a lot of time and money each year clearing the accumulation of waste from deliveries, usually broken pallets, shrink wrap and cardboard. Please help keep this to a minimum by following the pallet removal request above.

FRONT YARD SKIP - BUSINESS WASTE ONLY

The skip is for Eezehaul business waste and damaged freight cleared for disposal through the TPN claims process. It is not for staff private or household waste, so please do not bring anything from home and place it in the skip.



OFFICE

Keep information moving

Accurate updates help the office give customers accurate answers.

The office relies on information from the warehouse and drivers to answer customer queries, arrange the next steps and resolve problems. A short, timely update can save several calls and a lot of searching.

Put the consignment number in the subject

When emailing about a job, include the consignment number in the subject line so it can be found quickly.

Pass on updates promptly, including what happened, where the freight is and any action taken. Help new colleagues understand the process and who to contact.

CHRISTMAS STAFF PARTY

SAVE THE DATE: SATURDAY 5 DECEMBER 2026



Brighton & Hove Greyhound Stadium

Put the date in your diary! Further details, including timings and arrangements, will follow.

Venue photo: brightonandhovegreyhounds.co.uk



NOTICES & BULLETINS

Getting the basics right

Simple checks that prevent avoidable costs, delays and confusion.

YR COLLECTION LABELS - CORRECTLY COMPLETED



REFERENCE LABEL



INCORRECT / INCOMPLETE

Please complete the FROM, TO and CON. NO. details clearly. Incomplete labels make it much harder to identify freight if it becomes separated, misrouted or there is a problem later in the network.

RETURNED PALLETS - PLEASE LABEL THEM



Any pallet being returned must have an orange RETURNS label attached. Please write clearly on the label the reason it is being returned - for example refused by customer, damaged, incorrect goods or delivery not required.

This lets the warehouse and office teams immediately see why the pallet has come back and what action is required.

Getting these simple details right saves everyone time.

If anything is missing or unclear, raise it straight away rather than passing the problem on.

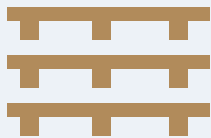


WAREHOUSE & BACK YARD

Pallet wood recycling

TPN Hub reminder: check what goes on the trailer.

The Hub recycling service is strictly for **pallet bases generated through TPN deliveries**. It is not a general wood or waste recycling service.



TPN PALLET BASES ONLY

Present them in **secure, manageable stacks**. Check the load is safe before it leaves for the Hub.

Keep these out of the recycling load

-  Loose or broken wood shards
-  Plastic pallets, film or other plastics
-  A-frames or non-pallet timber
-  Metal or chemically contaminated materials
-  Furniture, general waste or other networks' pallets

Unsuitable materials or unsafe loads may be rejected and left on the trailer to return to our depot.